




MEMORANDUM

TO: Deans

FROM: Don S. Rice 
Interim Provost and Vice Chancellor

DATE: October 1, 2009

SUBJECT: *Excellence Through Commitment Undergraduate Teaching Enhancement Awards*

The Excellence Through Commitment Undergraduate Teaching Enhancement Awards will be continued during the summer of 2010. The objective of the program is to further the goals of *Southern at 150: Excellence Through Commitment* by providing SIUC faculty with opportunities for instructional development. Recipients are selected on the merits of the proposals that describe the nature of the activities to be pursued and the probable impact of those activities for the enhancement of the first year of college or the retention of students.

The **Cover Sheet** and the **Guidelines** for writing proposals are available on the Provost and Vice Chancellor's website: <http://www.pvc.siu.edu/>. Click on the button labeled "Forms and Resources" and then scroll down to the **Associate Provost for Academic Affairs Links and Forms** section. The **Evaluation Form**, available online at the same address, is for use by the Undergraduate Teaching and Curriculum Committee to evaluate the proposals. Note that letters of support from the Department Chair and Dean must be included with the proposal. In addition, if their college plans to submit more than one proposal for this program, the Dean will need to submit a letter ranking the proposals. Internal deadlines for submission will be set by the individual departments and colleges. However, **each proposal and materials must be submitted electronically as a single document to awards@siu.edu in the Office of the Associate Provost for Academic Affairs on or before November 9, 2009.**

Please distribute this information and attachments to department chairs, directors, and tenured and tenure-track faculty.

The **Undergraduate Teaching and Curriculum Committee** will review the proposals and make recommendations. The status of awards will be announced during the spring semester.

c: Samuel Goldman

Enclosures: Announcement, Guidelines, Cover Sheet, Evaluation Form

Distribution: _____

David H. Carlson
J. Dennis Cradit
J. Kevin Dorsey

Frank G. Houdek
Gary P. Kolb
John A. Koropchak

Jay C. Means
Gary L. Minish
Terry A. Owens

Kenneth N. Teitelbaum
Alan C. Vaux
Ramanarayanan Viswanathan